

## **Medical Director:**

## Deleting authored documents from My Health Record

In Medical Director, open patient record.

1. Open My Health Record by selecting menu heading.

🄊 File Patient Edit Summaries Tools Clinical	Correspondence Assessr	nent Resources S	idebar MyHealt	Record Window Help	
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Mr Caleb Derrington (85yrs 11mths)	33 Gender: Male	Occupation: Retired	railway worker	Om	n 24s 📕
4 Old Tenterfield Rd. Paddys Flat. Nsw 2469	Ph: 0455555555 (mobile)	Record No:	ATSI:	Neither Aboriginal nor Torres Strait Islan	der
Allergies & PENICILLINS		Pension No: Smoking Hx: Ex-smo	Ethnicity:	8003 6080 0004 5922	
Reactions:	~			8003 6080 0004 5922	

2. This will display all of the documents in the patients My Health Record. Highlight the document you would like to remove, and select *Remove from My Health Record*. Please note, you can only remove documents you have authored.

<u>\$</u>		My	Health Record for II	HI: 8003 6080 0004 5922				×
This is not a complete view o	f the individual's health	information. For more information	n about the individual's heal	h record or data, please consult th	ne individual or other he	althcare professio	nals as needed.	
This patient has an active M	y Health Record to whi	ch you have access.					Change/Gai	n Access
My Health Record View Pr	escription and Dispens	View Pathology Report View	Diagnostic Imaging Repo	t View				
Show Recent Shared He	alth Summary Show	Medicare Records   Show M	edicine Records   Reset	All Filters   List is Filtered By: Do	cument Date (In Last 2	Years), Documen	t 📑 Hide I	Preview
Document Date 🔻 🍸	Service Date	Document	☑ Organisation	🕜 Organisation Type 🛛	Author	Size	Saved In MD	Y
30-May-2019	30-May-2019	Medicines View	My Health Record	Provision and administrati.	, My Health Record	1:	38.3 KB Not Saved	
22-Nov-2017	22-Nov-2017	Event Summary	Medical Center	Local Government Health.	Walker, Terrance		5.9 KB Not Saved	
			y Medical Center					
Shared Health Su	immary   22 No	v 2017   Mr Caleb	DERRINGTON	DoB 15 Jun 1933 (8	4y)   SEX Ma	le   IHI 80	03 6080 0004 5922	
			START OF D	OCUMENT				- 1
Medical ( Author Phone		alker (General Medical Pr	actitioner)					
Adverse Re	actions							
Adverse Reaction	ons							
Substance/Age	nt			Manifestations				~
Donicillin				Urticaria				
Create Clinical Document			Supersec	e Remove from My	Health Becord	Save in M	D Clos	



3. Select the reason for document removal and *continue*.



4. The document has now been removed.

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n Record.